

**REGULAR TERM
REGULAR SESSION
AUGUST 12, 2025**

On this the 12th day of August, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, in the Jackson County Commissioners' Courtroom of the Jackson County Courthouse, Jackson County, Texas., with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Maria Mejia	Deputy Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none

Approval of Minutes and/or additions and corrections, if any.

The minutes from July 22, 2025 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to approve the minutes. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for the FY2025 Budget, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the budget amendments, line-item transfers and revenue certification for the FY2025 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

Consider GLO Contract 24-074-010-F150 Community Block Grant Disaster Recovery Program Infrastructure Projects Non-Research & Development Harvey Round 1 Funding, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl to approve the GLO Contract 24-074-010-F150 Community Block Grant Disaster Recovery Program Infrastructure Projects Non-Research & Development Harvey Round 1 Funding. Motion carried.

Consider final approval of placement of the Chamber of Commerce sign on County property and authorize running electricity from the Texana Museum at a cost of \$675, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela to approve the placement of the Chamber of Commerce sign on County property and authorize running electricity from the Texana Museum at a cost of \$675. Motion carried.

Consider request for RFQ for Professional Architectural Services for the Design of Emergency Operations Center, Detention Facility and Justice Center, and take any necessary action.

A motion was made by Judge Sklar and seconded by Comm. Bubela, to issue a request for RFQ for Professional Architectural Services for the Design of Emergency Operations Center, Detention Facility and Justice Center. Motion carried.

Consider Memorandum of Understanding between Gulf Bend and Jackson County, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve the Memorandum of Understanding between Gulf Bend and Jackson County. Motion carried.

Clerk's Note: A copy of the MOU on file among exhibits of Commissioners' Court.

August 12, 2025

APPROVED

Ratify Interlocal Agreement for E9-1-1 Public Safety Answering Point Services between The Golden Crescent Regional Planning Commission and Sheriff's Office, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to ratify the Interlocal Agreement for E9-1-1 Public Safety Answering Point Services between The Golden Crescent Regional Planning Commission and Sheriff's Office. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider participating in the New National Opioids Settlement with Purdue and certain of its affiliates and the Sackler Family, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to participate in the New National Opioids Settlement with Purdue and certain of its affiliates and the Sackler Family. Motion carried.

Clerk's Note: A copy of the participation agreement on file among exhibits of Commissioners' Court.

Consider Engineering/Surveyor Services agreement with CivilCorp, LLC, in the amount of \$75,000 for the US Department of Housing and Urban Development Community Development Block Grant — Mitigation Method of Distribution (CDBG-MIT MOD) funds administered by the Texas General Land Office, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve Engineering/Surveyor Services agreement with CivilCorp, LLC, in the amount of \$75,000 for the US Department of Housing and Urban Development Community Development Block Grant — Mitigation Method of Distribution (CDBG-MIT MOD) funds administered by the Texas General Land Office. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider Imposition of Optional Fees for calendar year 2026, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve Imposition of Optional Fees, Option A, for calendar year 2026. Motion carried.

Clerk's Note: A copy of the fee sheet on file among exhibits of Commissioners' Court.

Consider proposed Building Bridge Donation Agreements for Ganado, Edna and Vanderbilt Afterschool Programs for the 2025-2026 School Year, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to approve proposed Building Bridge Donation Agreements for Ganado, Edna and Vanderbilt Afterschool Programs for the 2025-2026 School Year.

Clerk's Note: A copy of the agreements on file among exhibits of Commissioners' Court.

Consider Agreements for After-School programs with:

- **Ganado's First Baptist Church Pow-Wow At-Risk Afterschool Program.**
- **Redeemer Lutheran Roundup At-Risk Afterschool Program**
- **Vanderbilt Baptist Courageous Cobras At-Risk Afterschool Program**

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve agreements with Ganado's First Baptist Church Pow-Wow, Redeemer Lutheran Roundup and Vanderbilt Baptist Courageous Cobras At-Risk Afterschool Programs. Motion carried.

Clerk's Note: A copy of the agreements on file among exhibits of Commissioners' Court.

Consider approval of holiday schedule for 2025-2026, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Karl, to approve the Option 1 holiday schedule for 2025-2026. Motion carried.

Clerk's Note: A copy of the schedule on file among exhibits of Commissioners' Court.

APPROVED

Consider Application of County Road Crossing with YK Communications on County Road 246, Precinct 2, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve the application of County Road Crossing with YK Communications on County Road 246, Precinct 2. Motion carried.

Clerk's Note: A copy of the application on file among exhibits of Commissioners' Court.

Consider finalizing the purchase of banquet chairs for the County Services Building, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Judge Sklar, to approve the purchase of the Hercules - crown back/brown vinyl/copper vein frame banquet chairs for the County Services Building from Coastal Office Solutions. Motion carried.

Clerk's Note: A copy of the quote on file among exhibits of Commissioners' Court.

Consider request from Sheriff's Office for payout of comp-time for county employees, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Frenzel, to approve the request from the Sheriff's Office for payout of comp-time for county employees for time over 40 hours, with employee choice for comp-time between 10 and 40 hours. The Sheriffs Office will pay their employees and the County will pay the others out of unclassified. Motion carried.

Receive Unaudited Financial Statements as of and for the period ending June 30, 2025.

A motion was made by Judge Sklar, and seconded by Comm. Martin, to receive unaudited Financial Statements as of and for the period ending June 30, 2025. Motion carried.

Clerk's Note: A copy of the statements on file among exhibits of Commissioners' Court.

Consider designating certain funds from the Permanent Improvement Fund to a Committed Fund Balance for future projects, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Frenzel, to approve designating certain funds from the Permanent Improvement Fund to a Committed Fund Balance in the amount of \$5000,000.00 for the Tower project and \$1,500,000.00 for the Justice Center. Motion carried unanimously.

Consider Payment of County and Precinct bills and court orders.

It was noted that there were two court orders.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to pay the County and Precinct bills. Motion carried.

Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Martin to approve the payroll changes. Motion carried.

**COMMISSIONERS'
COURT
PAYROLL
CHANGES**

August 12, 2025

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Rodriguez, Erin	County Clerk	Resignation	\$22.02	\$0.00	08/08/2025
McLennan, Kelsey	Auditor/Sheriff	Transfer	\$19.50	\$22.50	08/30/2025
Siecko, Christy	Auditor	Part time	\$0.00	\$15.00	08/12/2025
Alaniz, Nicolette	Sheriff	Part time	\$0.00	\$18.00	08/20/2025
Bustamante, Bridget	Sheriff	Position change	\$24.02	\$27.41	08/30/2025
Callies, Chelsea	Sheriff	Re-eval of position	\$18.00	\$20.78	08/03/2025
Holub, Brian	Sheriff	Resignation	\$20.78	\$0.00	08/02/2025
Miller, Victoria	Sheriff	Re-eval of position	\$20.78	\$21.64	08/03/2025
Zarate, Gabrielle	Sheriff	Part time	\$0.00	\$18.00	08/12/2025

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI- WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
Bustamante, Bridget	Commissary Telephone	Position change	\$0.00	\$11.53	08/30/2025

August 12, 2025

APPROVED

Receive various county reports, news and information.

Reminder for the Health Fair on August 21st.

Mary Horton notified the Court that the Cyber Security training is at 100% completion.

Sheriff Boone gave info on a murder case out of another County who was apprehended in Jackson County.

Budget Workshop

The following elected officials/department heads addressed the Court to present proposed budget.

WebWorks

There was discussion regarding budgeting specific salaries as well as the cost of living adjustment at 3 ½ %.

There was also discussion to raise Road and Bridge funds per Precinct.

Receive Certification of Additional Sales and Use Tax to Pay Debt Services.

A motion was made by Judge Sklar, and seconded by Comm. Frenzel, to receive Certification of Additional Sales and Use Tax to Pay Debt Services. Motion carried.

Consider Proposed Tax Rate for Tax year 2025 and set date and time for Public Hearing on FY 2026 Budget and Tax Rate, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the proposed 2025 County Tax Rate at a total of .4345 per 100 with .3861 being County and .0484 being from the Jackson County County Wide Drainage which are both a no new revenue rates and set the Public Hearing for the FY 2026 Budget and Tax Rate for September 2, 2025 at 9:00am. Motion carried unanimously by a record vote.

ADJOURNMENT

A motion was made by Comm. Bubela, seconded by Comm. Karl to adjourn at 11:06 a.m.

Meeting **ADJOURNED**

APPROVED this the 26th day of August 2025.

Jill Sklar
County Judge

ATTEST:

Katherine M. Respondek, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

APPROVED

August 12, 2025